

Electronic Device Policy

Students are not permitted to have on their person any electronic device during the academic day. For the purposes of this section, an electronic device is any device that is capable of connecting to the internet including but not limited to phones, smart watches laptops and tablets unless the device is a school issued device. The school day for students in PK-5 is 9:05AM to 3:05PM and for students in grades 6-12 is from 7:28AM-2:08 PM and any time beyond those times that is designated as academic time including but not limited to Regents review and 10th period. All student electronic devices should be powered off and stored in a zippered pouch in the students locker or cubby during these times. If the student does not have a locker or cubby, the device should be kept in their backpack.

Students are not permitted to access or use an electronic device for any reason at any time during the school day including between classes or during lunch, interim, recess and study halls. Exceptions to this include times when such use is authorized by a teacher, required to manage personal health as prescribed by a physician, in the event of an emergency, required for translation services, required by law or a necessary component of a students Individualized Education Plan or 504 plan.

Parents and guardians who need to communicate a message to a student during the school day can email the school office that their child attends with a message that will be given to their student. Alternatively, parents and guardians can call the school office where their child attends with a message and that message will be given to the student.

Electronic Device Violation Consequences:

Consequence for having possession of an electronic device at a time not permitted by an administrator during school day.

1st offense– Electronic device turned into office, student will receive a warning, student picks electronic device up at end of the day.

2nd offense– Device is confiscated and turned in to office.

Option 1: 1 full day of ISS

Option 2: 3 Days Lunch ISS and voluntary random searches for remainder of year.

3 or more offenses– Device is confiscated and turned into office.

2 Days of ISS

Conduct exceeding the parameters of Cell Phone Appropriate Use will be subject to the corresponding sanctions of the Code of Conduct (Ex. Bullying).

Major violations and/or repeated electronic device violations will be covered as a 3rd or 4th level of misconduct. The Administration reserves the right to revoke Cell phone/ Electronic device privileges at any time during the school year.

Violation	1 st Offense	2 nd Offense	3 rd Offense	4 th Offense
Electronic Device Use (Option 1)	Warning Phone confiscated for rest of day	1 Day ISS	2 Days ISS	2 Days ISS
Electronic Device Use (Option 2)	Warning Phone confiscated for remainder of day	3 Days Lunch ISS voluntary random searches	2 Days ISS	2 Days ISS