

Parent Guide: Setting Up SchoolTool

Welcome to SchoolTool! Getting connected is a quick two-step process. **Please complete Step 1 on a web browser before downloading the mobile app.**



Step 1: Activate Your Account (Web Browser First)

You must do this on a computer or a web browser (like Chrome or Safari) on your phone before using the app.

1. **Find your temporary password:** Check your email for a message from SchoolTool containing your temporary password.
2. **Log in:** Go to the SchoolTool website.
 - **Username:** Your email address.
 - **Password:** Copy and paste the temporary password exactly as it appears.
3. **Change your password immediately:** Once logged in, go straight to the **Settings/Account** tab. Change the temporary password to a secure, permanent one of your choosing.

 **Important:** If you do not change your password in the browser first, you will be locked out of the system and will have to restart the process!



Step 2: Set Up the Mobile App

Once your new password is saved, you are ready to use the app.

1. **Download the App:** Search for **SchoolTool Mobile** in your device's app store (look for the blue and grey "S" icon).
2. **Enter the School URL:** When prompted, enter this exact address:
`https://schooltool10.neric.org/SchoolTool_Peru`

Quick Tips for the URL:

- **Watch out for "http://":** The app often types this for you. Make sure it doesn't say `http://http://` at the start, or it will fail.
- **Type it manually:** Copying and pasting can sometimes add accidental spaces. If you get an error, try typing it out letter-for-letter.
- 3. **Sign In:** Enter your email address and the **new password** you just created in Step 1.



Need Help?

If you have questions, need assistance, or need to update the email address linked to your account, please reach out to the appropriate building office:

- **Middle School:** middleschooloffice@perucsd.org
- **High School Office:** highschooloffice@perucsd.org